

MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR DATE MEETING OF THE LIBRARY BOARD OF TRUSTEES
April 18, 2022

CALL TO ORDER

President Martin called the Regular Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on April 18, 2022 at 6:30 p.m.

Members Present: President Jo-Anne Martin, Secretary Gayle Carline, Trustee Sherri Dahl, Trustee Al Shkoler.

Members Absent: Trustee Hilaire Shioura.

Staff Present: Jeanette Contreras, Library Director; Yesenia Baltierra, Assistant Library Director; Fernando Maldonado, Business Manager; Lina Nguyen, Executive Assistant.

Guests: Luke H., resident; Shellie McCurdy, Library Assistant; Venessa Faber, Supervising Librarian; David DeBerry, Legal Counsel; Theresa Kintz, resident; PLD IT.

ADOPTION OF AGENDA

It was motioned by President Martin to adopt the agenda as presented. It was moved by Trustee Shkoler and seconded by Trustee Dahl to adopt the agenda (Item 3).

AYES:	Martin, Carline, Dahl, Shkoler
NOES:	None
ABSENT:	Shioura

ORAL COMMUNICATION

None (Item 4).

BOARD PRESIDENT REPORT

President Martin attended the City Council meeting where the Library staff and Board were recognized in honor of National Library Workers Day, the Joint Use Meeting, a meeting with Congresswoman Young Kim, and Rotary meetings. She also worked at Charity's Closet.

**TRUSTEE &
ORGANIZATIONAL
REPORTS**

Secretary Carline attended the City Council meeting, the PLA Conference, and the Joint Use Meeting. She did not attend the LAFCO meeting but was able to take notes from a recording of the meeting.

Trustee Shkoler attended the City Council meeting.

Trustee Dahl attended the Orange County Council of Governments meeting, the City Council meeting, the Placentia Women's Round Table meeting, Eggcitement, the PLFF meeting, and a meeting with Congresswoman Young Kim.

Trustee Shioura was absent.

**LIBRARY DIRECTOR
REPORT**

On behalf of Trustee Shkoler, Library Director Contreras announced Trustee Shkoler's retirement. The Library will be hosting a reception for Trustee Shkoler on

April 20, 2022.

Director Contreras attended a meeting with Assemblyman Chen in Sacramento, the PLA Conference, a meeting with Gale Analytics, meetings to secure an EDI trainer for Staff Development Day, the Joint Use Meeting, Eggcitement, the PLFF meeting, the Public Library Director’s Forum, and a meeting with Congresswoman Kim.

FRIENDS FOUNDATION REPORT

Placentia Library Friends Foundation (PLFF) President Naydia Chantarasompoth was unable to attend this meeting. Trustee Dahl presented on her behalf. Trustee Dahl reported PLFF President Chantarasompoth will be resigning in June due to personal and work-related issues. PLFF is still in the process of calculating the profit from the Author’s Luncheon. Currently, it is a little under \$10,000. The event to make up for the author not attending the Author’s Luncheon will be on Friday, April 22, 2022. About 60 guests have RSVP’d.

CONSENT CALENDAR

It was moved by Trustee Shkoler and seconded by Trustee Dahl to approve Agenda Items 9-23 as presented. A roll call vote was taken:

AYES: Martin, Carline, Dahl, Shkoler
NOES: None
ABSENT: Shioura

MINUTES FOR MARCH 21, 2022 REGULAR DATE MEETING.

The minutes for the March 21, 2022 Regular Date Meeting were received, reviewed and filed as amended (Item 9).

AYES: Martin, Carline, Dahl, Shkoler
NOES: None
ABSENT: Shioura

CASH FLOW ANALYSIS AND TREASURER’S REPORTS

Check Registers for March 2022 (Item 10)
Fund 707 Balance Report for March 2022 (Item 11)
Financial Reports through March 2022 for Placentia Library District Accounts on Deposit with the Orange County Treasurer and Placentia Library District General Ledger: Summary of Cash and Investments. (Item 12)

GENERAL CONSENT REPORTS

Balance Sheets for March 2022 (Item 13)
Acquisitions Report for March 2022 (Item 14)
Service Revenue Report for March 2022 (Item 15)
Library Impact Fee Report for March 2022 (Item 16)
Personnel Report for March 2022 (Item 17)
Circulation Report for March 2022 (Item 18)
Review of Shared Maintenance Costs with the City of Placentia (Item 19)

STAFF REPORTS

Administration Report for March 2022 (Item 20)
Children’s Services Report March 2022 (Item 21)
Adult Services Report for March 2022 (Item 22)
Placentia Library Website Technology Report for March 2022 (Item 23)

**PUBLIC LIBRARY
ASSOCIATION CONFERENCE
REPORTS FROM SECRETARY
CARLINE AND LIBRARY
DIRECTOR CONTRERAS.**

Before reporting on the PLA Conference, Director Contreras stated the audit report was pushed from the April Board meeting to May’s Board meeting. Director Contreras thanked the Board for allowing her the opportunity to attend the PLA Conference. She attended exhibits and programs which covered EDI components. She met with the ALA president and talked about her meetings with Assemblyman Phillip Chen and Congresswoman Young Kim, regarding possible legislation which will protect library staff from persecution for simply doing their jobs. Director Contreras was also able to meet with Dr. Chow, the director of San Jose State University School of Information. They talked about the same matter and specifically about recent Asian hate crimes.

Secretary Carline reported most of the sessions she attended focused on Trustees. From these sessions, Secretary Carline recognized the Library Board does not attend much training unlike Library staff who have staff development days to brainstorm how to work together. Secretary Carline also attended a program regarding social media and how allowing comments on posts makes the comment section a public forum. Secretary Carline also attended a program about censorship battles. From this, she learned the people leading these battles are well-organized and well-funded. Libraries need to be proactive in writing down rules which will help cut down any ambiguity on whether a book is allowed or not. President Martin requested the Library’s policy regarding this issue be added to the agenda for the next Board meeting. Director Contreras agreed but asked for it to be added to the June meeting instead to allow staff proper time to prepare.

**SENIOR/COMMUNITY
CENTER BLUE RIBBON
COMMITTEE REPORT FROM
PRESIDENT MARTIN.**

President Martin reported the subcommittee met today, April 18, 2022. There were 3 proposals for the Tri-City Park Senior Center. The next step will be the full committee, in conjunction with City staff, meeting and deciding on which proposal to go with. The decision will then be recommended to the council. President Martin stated this is a long process and they are currently only at the start of it. It will take about 2-3 years before they will break ground and about 1 year for the center to be built.

**JOINT-USE COMMITTEE
REPORT FROM PRESIDENT
MARTIN.**

President Martin presented updates given by the City at the April 7, 2022 Joint Use Committee meeting. The main topics of discussion included the painting of the trellis and district mapping. Minutes from the Joint Use Meeting were furnished at this board meeting.

AGENDA DEVELOPMENT

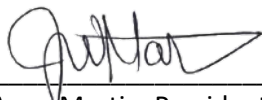
President Martin requested a motion to include the district mapping process, audit report for fiscal year 2021, nexus study, update on the budget and the projection for 2021/2022, 2022/2023 amendments on grants and requests received, as well as an update from the staff development day for the next Board meeting. Trustee Shkoler motioned to adopt these items for the May meeting agenda. The motion was seconded by Trustee Dahl. All in favor:

AYES: Martin, Carline, Dahl, Shkoler
NOES: None
ABSENT: Shioura

ADJOURNMENT

The next Regular Board Meeting will be on May 16, 2022 at 6:30 p.m.

The Board of Trustees Regular Date Meeting of April 18, 2022 was adjourned at 7:07 p.m.



Jo-Anne Martin, President
Library Board of Trustees



Gayle Carline, Secretary
Library Board of Trustees