

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 18, 1997**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on March 18, 1997 at 7:30 P.M. by President Peggy Dinsmore.

ROLL CALL

Members Present: President Peggy Dinsmore; Trustees Robin Masters and Jean Pappas; and Library Director Elizabeth Minter.

Members Absent: Secretary Ray Evans and Trustee Sandra Stark

Others Present: Administrative Assistant Charlene Dumitru, and Friends of Placentia Library President Pat Irot

**ADOPTION OF
AGENDA**

It was moved by Trustee Pappas, seconded by Masters to adopt the Agenda as presented.

AYES:	Dinsmore, Masters, Pappas
NOES:	None
ABSTAIN:	None
ABSENT:	Evans, Stark

MINUTES

It was moved by Trustee Masters, seconded by Trustee Pappas to approve the Minutes of the Regular Meeting of February 25, 1997 as presented.

AYES:	Dinsmore, Masters, Pappas
NOES:	None
ABSTAIN:	None
ABSENT:	Evans, Stark

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**PRESIDENT'S
REPORT**

President Dinsmore reported that she and Trustee Pappas had attended the California Association of Library Trustees and Commissioners (CALTAC) workshop on March 15, 1997 at the Pasadena Public Library. It was teleconferenced with a concurrent meeting in Sacramento. Trustee Pappas added that she was impressed with the teleconferencing technique and heard an interesting presentation on library access to Internet resources.

President Dinsmore also attended the Southern California Literacy Library Network (SCLLN) Meeting held at the Santa Fe Springs Library on March 18, 1997 where she heard State Library Literacy Specialist Al Bennet speak about pending legislature regarding the establishment of a State Library Resource Center and Literacy for Safety programs designed to assist incarcerated persons.

Trustee Ray Evans arrived at 7:45 P. M.

**FRIENDS OF THE
LIBRARY REPORT**

Friends of Placentia Library President Pat Irot referred to the material in the Board Packet. She thanked the Board for its support of the Annual Author's Brunch.

Friends President Irot also reported that the Friends of Placentia Library Annual Meeting will be held Wednesday, April 16. She invited all Trustees to attend. Elections for new Friends Board Members will take place at the Annual Meeting. Current Board Members Nita Godwin and Beverly Johnson will be leaving the Board. Nita Godwin will be honored at the meeting for over twenty-five years of service.

Friends President Irot informed the Board that on Sunday, March 23, the Friends will hold a special sale of paperback romance books.

Friends President Irot reported that the Friends have given a grant in the amount of \$700 to the Library District to be used for Children's Storyhour Programming. She mentioned that she had assisted at the first evening Storyhour funded by the grant, and complimented Children's Librarian Cyrise Smith for her presentation.

The "Know Your Library Workshop" will take place on Friday, April 25. Assemblyman Richard Ackerman will attend and speak. Entertainment is planned and a box lunch will be available for purchase by those pre-registering.

CLAIMS

It was moved by Trustee Masters, seconded by Trustee Evans to approve Agenda Items 8 through 11:

Nonstandard Claims in the amount of \$0.00

Claims forwarded by the Library Director in the amount of \$3,340.22.

Current Claims and Payroll in the amount of \$61,345.35

FY 1996-1997 Cash Flow Analysis and recommendation that no funds be transferred at this time.

AYES: Dinsmore, Evans, Masters, Pappas

NOES: None

ABSTAIN: None

ABSENT: Stark

**FINANCIAL
REPORTS**

It was moved by Trustee Pappas, seconded by Secretary Evans to receive and file Agenda Items 12 through 17:

Financial Reports for February, 1997

Office General Ledger & Check Registers for February, 1997

Acquisitions Report for February, 1997

Overdue Collection Report for February, 1997

Debit Card System Reimbursement Report for February 1997

Gifts Report for February, 1997

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Pappas, seconded by Trustee Masters to receive Agenda Items 19-33:

Building Maintenance Report for February, 1997
(Receive & File)

Personnel Report for February, 1997 (Receive,
File and Ratify Appointments)

Volunteer Report for February, 1997 (Receive &
File)

Circulation Report for February, 1997 (Receive &
File)

Review of Shared Maintenance Cost with the City of Placentia
under the Joint Powers Authority (Receive & File)

Legislative reports from California Advocates and the
Municipal Water District of Orange County. (Receive & File)

Status report on the Orange County Investment Pool (OCIP)
issues in the Orange County bankruptcy case as prepared
by Patrick C. Shea, Attorney of Record, Pillsbury, Madison &
Sutro, LLP. (Receive & File)

Summary of Actions taken at the California Library Services
Board Meeting of February 20-21, 1997 and an analysis of the
meeting from Santiago Library System Executive Director
Linda Katsouleas. (Receive & File)

Governor's Response to proposed Library of California
(Networking) Legislation. (Receive & File)

Status report on the preparation of a Strategic Plan for Placentia
Library District (Receive & File)

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: Stark

**SELECTION OF
MEDICAL
INSURANCE
PROVIDER FOR
1997-1998**

It was moved by Trustee Pappas, seconded by Secretary Evans, to renew the Group Medical Insurance Policy offered through CareAmerica at the existing benefit levels and to authorize the Library director to sign all contract documents.

AYES: Dinsmore, Evans, Masters, Pappas

NOES: None
ABSTAIN: None
ABSENT: Stark

STAFF REPORTS


It was moved by Trustee Pappas, seconded by Trustee Evans to receive and file Agenda Items 29 through 33:

Program Committee Report for February, 1997
Children's Services Report for February, 1997
Publicity Materials produced for February, 1997
Placentia Library Literacy Services Report for February, 1997
Safety Committee Minutes for February, 1997

AYES: Dinsmore, Evans, Masters, Pappas
NOES: None
ABSTAIN: None
ABSENT: None

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District adjourned at 8:16 P. M.



Ray Evans, Secretary