

MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR DATE MEETING OF THE LIBRARY BOARD OF TRUSTEES
MARCH 24, 2025

CALL TO ORDER President Carline called the Regular Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on March 24, 2025, at 6:32 p.m.

Members Present: President Gayle Carline, Secretary Scott Nelson, Trustee Stephanie Beverage, Trustee Sherri Dahl.

Members Absent: None

Staff Present: Jeanette Contreras, Library Director; Carlo Maskarino, Business Manager; Lina Nguyen, Executive Assistant.

Staff Absent: Yesenia Baltierra, Assistant Library Director

Guests: Chitranjan Rathod, JCI Engineer; Aly August, college student; Laura DeLeon, Library Clerk.

ADOPTION OF AGENDA It was motioned by Trustee Beverage to adopt agenda as presented. It was seconded by Trustee Dahl (Item 3). All in favor:

AYES:	Carline, Nelson, Beverage, Dahl
NOES:	None
ABSENT:	None

ORAL COMMUNICATION None (Item 4).

BOARD PRESIDENT REPORT President Carline reported she attended the Authors Luncheon, had lunch with Director Contreras and Drs. Joseph and Voiza Arnold, had lunch with Director Contreras to discuss the Board agenda, and participated in Principal for the Day at Tynes Elementary. She also attended a Joint Use Meeting. Minutes for the Joint Use Meeting will be presented at the next Board meeting.

TRUSTEE & ORGANIZATIONAL REPORTS Secretary Nelson reported he attended the Authors Luncheon and met with a former teacher from Sierra Vista Elementary. He noted there has been a change in how people view the library and kids nowadays think they must pay to use library resources when those resources are free. He noted this is something that we should work to change.

Trustee Beverage reported she attended the Authors Luncheon and attended a Niche Academy webinar on civic engagement. She also reported she has written emails, letters, and plans to call Representative Tran, Senator Padilla, and Senator Schiff in support of libraries and the Institute of Museum and Library Services. She also attended a gathering at Senator Padilla's Los Angeles office in the federal building with other citizens concerned with various issues.

Trustee Dahl reported she attended the Authors Luncheon. She commended Director Contreras on her performance as the MC for the event. She also thanked Yesenia and her team, as well as Placentia Library Friend's Foundation's (PLFF) Board President Gaeten Wood and the PLFF team. She also attended the PLFF

Board Meeting and the Round Table’s general meeting.

**LIBRARY DIRECTOR
REPORT**

Director Contreras reported she had lunch with President Carline and Drs. Joseph and Voiza Arnold, lunch with President Carline to discuss the Board agenda, and met with the PLFF President to go over questions she had. She reported she attended the PLFF Board Meeting and was made the chair for their Bylaw Committee. She will be meeting with President Wood later to go over the donor wall. She also met with the Outdoor Project contractors, project manager, and staff to address any questions they had with the change order and communicate the process moving forward. Which will require the contractors to slow down and get authorization for any changes. Additionally, she met with the bookmobile vendor. There have been issues with Phoenix Motorcars and delays in getting the bookmobile. A contract was signed with them in October 2022 with a due date for 2023. That was postponed to 2024 and has once again been postponed to July 2025. A decision will have to be made if the District should part ways with Phoenix Motorcars and go with another vendor that had submitted an RFP back in 2022, Matthews Specialty Vehicles. Their cost would be double the price set by Phoenix Motorcars. She also met with library directors for the Public Library Directors Forum Planning Committee. They plan to align the forum with the California Library Association (CLA) Conference in October.

Director Contreras took this time to report out on a new bill written by Gregg Hart, AB 1185. The intent is to rename the California Library Services Act to the California Library Services, Equity in Opportunity Act. The bill is also proposing to make the governing board, that governs the State Librarian, advisory. Which means the State Librarian would have no oversight. The changing of the language also affects the funding mechanism for the District. The CLA has written an opposition letter. A couple library directors have also sent in opposition letters through their mayors. Director Contreras informed the Board she will draw up an opposition letter and present it to the Board. The bill has already received much opposition.

Director Contreras also took this time to thank everyone involved in the Authors Luncheon.

**FRIENDS FOUNDATION
REPORT**

Trustee Dahl reported out on the PLFF Board Meeting on behalf of President Gaeten Wood. The bookstore made \$2,314. They have reached \$17,000 for the year so far and their goal is \$25,000. Their next book sale is on April 26th. They are still holding off on their membership campaign. They have put together a committee for the donor wall project and another committee to assess the PLFF membership rules. This year’s Authors Luncheon had a grand total revenue of the \$33,991.95. The profit from the luncheon was \$25,783. This year’s Authors Luncheon is the most successful luncheon in the organization’s history. The net profit from the silent auction was \$3,353.66. The tips totaled to \$5,338.

CONSENT CALENDAR

After a brief discussion on the empty black boxes shown on agenda item 14 and praising staff’s work on the increasing number of passports being done in relation to the previous fiscal year, it was moved by Trustee Beverage and seconded by Trustee Dahl to approve Agenda Items 9-24 as presented. A roll call vote was taken:

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AYES: Carline, Nelson, Beverage, Dahl
NOES: None
ABSENT: None

MINUTES FOR FEBRUARY 24, 2025 REGULAR DATE MEETING.

The minutes for the February 24, 2025, Regular Date Meeting were received, reviewed and filed (Item 9).

AYES: Carline, Nelson, Beverage, Dahl
NOES: None
ABSENT: None

CASH FLOW ANALYSIS AND TREASURER'S REPORTS

Check Registers for February 2024 (Item 10)
Fund 707 Balance Report for February 2024 (Item 11)
Financial Reports through February 2024 for Placentia Library District Accounts on Deposit with the Orange County Treasurer and Placentia Library District General Ledger: Summary of Cash and Investments (Item 12)
Balance Sheets for February 2024 (Item 13)
Acquisitions Report for February 2024 (Item 14)
Entrepreneurial Activities Report for February 2024 (Item 15)
Library Impact Fee Report for February 2024 (Item 16)

GENERAL CONSENT REPORTS

Personnel Report for February 2024 (Item 17)
Review of Shared Maintenance Costs with the City of Placentia (Item 18)
Administration Report for February 2024 (Item 19)
Circulation Report for February 2024 (Item 20)

STAFF REPORTS

Children's Services Report February 2024 (Item 21)
Adult Services Report for February 2024 (Item 22)
Placentia Library Website Technology Report for February 2024 (Item 23)
Customer Service Report (Items 24)

SOLAR PANEL PRESENTATION AND UPDATES FROM JOHNSON CONTROLS, INC.

Business Manager Maskarino introduced Johnson Controls Inc.'s engineer, Chitranjan Rathod, to the Board. Mr. Rathod joined the meeting via Zoom. He reported on the solar panel system's performance from the past year. The Board was pleased to hear the District's cost savings from the system are higher than projected and thanked Mr. Rathod for his analysis. The presentation was received and filed.

DISCUSS THE DIVERSIFICATION OF DISTRICT INVESTMENT FUND OPTIONS AND ADOPT RESOLUTION 2025-01.

As reported at the Board Meeting on February 24, 2025, the Orange County Board of Supervisors terminated the Voluntary Pool Participant Program. The County wired the District's balance to the District's BMO bank account on February 28, 2025. Staff are recommending the Board expand the District's investment portfolio by investing in the Local Agency Investment Fund (LAIF), which prioritizes security and liquidity. After a discussion about the different investment options, the Board agreed that LAIF is a good choice to invest in. Trustee Beverage made a motion to adopt Resolution 2025-01 authorizing investment of monies in the Local Agency Investment Fund (LAIF). It was seconded by Trustee Dahl. A roll call vote was taken.

AYES: Carline, Nelson, Beverage, Dahl
NOES: None
ABSENT: None

AUTHORIZATION FOR ATTENDANCE AT THE CALIFORNIA SPECIAL DISTRICT ASSOCIATION ANNUAL CONFERENCE, AUGUST 25-28, 2025 IN MONTEREY, CALIFORNIA.

Director Contreras reported this year’s California Special District Association’s Annual Conference will be held in Monterey, California, from August 25th to August 28th. President Carline, Secretary Nelson, and Trustee Beverage all expressed interest in attending. Trustee Beverage made a motion to authorize President Carline, Secretary Nelson, Trustee Beverage, and the Library Director to attend the California Special District Association (CSDA) Annual Conference in Monterey, California, August 25-28, 2025. It was seconded by Trustee Dahl. A roll call vote was taken.

AYES: Carline, Nelson, Beverage, Dahl
NOES: None
ABSENT: None

DISCUSS DATES FOR THE JUNE BOARD MEETING AND THE BUDGET WORK SESSION.

Director Contreras reported staff is requesting the Board to change the June board meeting date to June 16, 2025, and to set the Budget Work Session date for April 28, 2025, at 5:00 p.m. The Board confirmed the May meeting date still works for all Trustees. Trustee Beverage made a motion to approve the calendar changes to Board meetings in April, May, and June. It was seconded by Trustee Dahl. All in favor:

AYES: Carline, Nelson, Beverage, Dahl
NOES: None
ABSENT: None

ISDOC & LEGISLATIVE UPDATES FROM TRUSTEE NELSON.

Secretary Nelson advised everyone should read over the article in the Board book titled “Save Federal Funding to California Libraries” to see how important federal funding is to libraries such as the District. He suggested the library director craft a letter to send to other libraries, ISDOC, and fellow District councils. Director Contreras advised she will draft a support letter for IMLS and list out the effects and impact it has on the District. After review of the letter by the Board, it will be sent out to all of the District’s legislators.

Secretary Nelson also reported California is keeping the mandate for electric vehicles by 2035 and electric commercial vehicles by 2028. Though he is unsure if these will hold up. Secretary Nelson advised he will look over AB1185, the bill that Director Contreras reported on earlier, to see why this bill was proposed and who is pushing for this.

AGENDA DEVELOPMENT

No agenda items requested at this time. If there are any items the Trustees would like to see on the agenda for next month, they can email President Carline or Director Contreras.

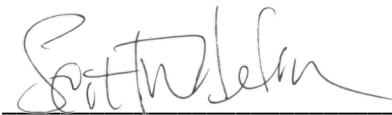
The next Board Meeting will be on April 28, 2025, at 6:30 p.m.

ADJOURNMENT

The Board of Trustees Regular Date Meeting of March 24, 2025, was adjourned at 7:31 p.m.



Gayle Carline, President
Library Board of Trustees



Scott Nelson, Secretary
Library Board of Trustees