



AGENDA






PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

Monday, May 20, 2013
6:30 p.m.
History Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Supporting documentation is available for review in the Administrative Office at the Placentia Library District, 411 E. Chapman Avenue, Placentia, CA 92870 9:00 a.m. – 6:00 p.m., Monday-Thursday. The Agenda and minutes are available online at www.placentialibrary.org. A copy of the Agenda packet will be available for use during the Board Meetings.*

PLEDGE OF ALLEGIANCE Library Board President

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Recorder

3. Adoption of Agenda
This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).
Presentation: Library Director
Recommendation: Adopt by Motion
4. Oral Communications
Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

TRUSTEE & ORGANIZATIONAL REPORTS

5. Board President Report - oral
The President makes announcements of general interest to the community and the Library Board of Trustees as well as conducting any ceremonial matters.
6. Trustee Reports
The Trustees make announcements of general interest to the community and the Library Board of Trustees, and report on meetings attended on behalf of the Board of Trustees.
7. Placentia Library Friends Foundation Board of Director's Report (Secretary Carline)

CONSENT CALENDAR (Items 8 – 23)

- Presentation: Library Director
Recommendation: Approve by Motion
Items 8 – 23 may be considered together as one motion to approve the Consent Calendar. Items may be removed for individual consideration before the Consent Calendar is adopted. Items removed must then each have a separate motion.

MINUTES (Item 8)

8. Minutes of the April 22, 2013 Library Board of Trustees Unusual Date and Work Session Meetings. (Receive & File and Approve)

CLAIMS (Items 9 – 12)

9. Nonstandard Claims in excess of \$300. (Receive & File and Approve)
10. Claims forwarded by the Library Director and Library Trustees. (Receive & File and Approve)
11. Current Claims and Payroll. (Receive & File and Approve)
12. FY2012-2013 Cash Flow Analysis through April 2013; the Schedule of Anticipated Property Tax Revenues for FY2012-2013 as provided by the Orange County Auditor. (Receive & File).

TREASURER'S REPORTS (Items 13 -- 16)

13. Financial Reports for April 2013 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
14. Balance Sheet for April 2013. (Receive & File)
15. Acquisitions Report for April 2013. (Receive & File)
16. Entrepreneurial Activities Report for April 2013. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 -- 19)

17. Personnel Report for April 2013. (Receive, File, and Ratify Appointments)
18. Circulation Report for April 2013. (Receive & File)
19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

STAFF REPORTS (Items 20 -- 23)

20. Library Director's Report for April 2013.
21. Children's Services Report for April 2013.
22. Adult Services Report for April 2013.
23. Placentia Library Web Site & Technology Report for April 2013.

INTRODUCTION

24. Meet & Greet with Orange County Register Reporter, Luke Harold.

PUBLIC HEARINGS

25. Public Hearing for and Adoption of the Budget for Fiscal Year 2013-2015.
Fiscal Impact: \$2,132,414 for Fiscal Year 2013-2014 and \$2,174,102 for Fiscal Year 2014-2015
26. Public Hearing for and Adoption of the Exempt and Non-Exempt Salary Schedules for Fiscal Year 2013-2015.
Fiscal Impact: \$1,389,842 for Fiscal Year 2013-2014 and \$1,464,002 for Fiscal Year 2014-2015.
27. Public Hearing for and Approval of the Placentia Library District Policy 6035 – Fines & Fees Schedule for Fiscal Year 2013-2015.

NEW BUSINESS

28. Establish the District's Appropriation Limitations (Gann Limit) at \$3,972,409 for Fiscal Year 2013-2014 by Resolution 14-03.
29. Establish the Holiday and Library Closure Schedule for Calendar Years 2013-2015 and Adopt by Resolution 14-04.


30. Authorize an Amendment to Placentia Library Policy 2200 – Pre-Employment Physical Examinations
Fiscal Impact: \$50-70/application

ADJOURNMENT

31. Agenda Preparation for the June Regular Date Meeting which will be held on Monday, June 17, 2013 unless re-scheduled by the Library Board of Trustees.
32. Review of Action Items.
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.
33. Adjourn

*****CERTIFICATION OF POSTING*****

I, Yesenia Baltierra, Business Manager of the Placentia Library District, hereby certify that the Agenda for the May 20, 2013 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on May 15, 2013.



Yesenia Baltierra, Business Manager