

MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR DATE MEETING OF THE LIBRARY BOARD OF TRUSTEES
JUNE 24, 2024

CALL TO ORDER President Carline called the Regular Date Meeting of the Placentia Library District (PLD) Board of Trustees to order on June 24, 2024 at 6:30 p.m.

Members Present: President Gayle Carline, Secretary Sherri Dahl, Trustee Voiza Arnold, Trustee Stephanie Beverage, Trustee Scott Nelson.

Staff Present: Yesenia Baltierra, Assistant Library Director; Carlo Maskarino, Business Manager; Lina Nguyen, Executive Assistant.

Staff Absent: Jeanette Contreras, Library Director.

Guests: None.

ADOPTION OF AGENDA It was motioned by Trustee Beverage to adopt agenda as presented. It was seconded by Secretary Dahl (Item 3).

AYES: Carline, Dahl, Arnold, Beverage, Nelson
NOES: None
ABSENT: None

ORAL COMMUNICATION None (Item 4).

BOARD PRESIDENT REPORT President Carline reported she had a meeting with Library Director Contreras before Director Contreras' vacation.

TRUSTEE & ORGANIZATIONAL REPORTS Secretary Dahl reported she attended the First Responders Recognition Breakfast, the Placentia Library Friends Foundation (PLFF) Board Meeting, the general and Board meeting for the Round Table Women's Club and the Summer Reading Celebration. She also attended the scholarship award ceremony at Esperanza High School.

Trustee Arnold did not have anything to report out on.

Trustee Beverage reported she attended the First Responders Recognition Breakfast and the Summer Reading Celebration.

Trustee Nelson did not have anything to report out on.

LIBRARY DIRECTOR REPORT Director Contreras had an excused absence and Assistant Library Director Baltierra advised she had nothing to report out on Director Contreras' behalf.

FRIENDS FOUNDATION REPORT Secretary Dahl reported out on the PLFF Board Meeting on behalf of President Gaeten Wood. The PLFF elected new officers:

- President Gaeten Wood
- Vice President Marian Kalman
- Recording Secretary Paulette Maskarino
- Financial Secretary Brenda Benner

- Treasurer Vineet Prasad
- Corresponding Secretary Brenda Benner

Previous Board President, Reuben Skipper, resigned. The bookstore made \$1,596 for the month of May. They will be having a book sale on September 7-8. They had 237 volunteer hours for the month of May. They went over the proposed new budget. They also watched a presentation from Business Manager Maskarino regarding a new system for credit card payments.

CONSENT CALENDAR

After a brief discussion regarding agenda items 13 and 14, it was moved by Trustee Beverage and seconded by Secretary Dahl to approve Agenda Items 9-24 as presented. A roll call vote was taken:

AYES: Carline, Dahl, Arnold, Beverage, Nelson
NOES: None
ABSENT: None

MINUTES FOR MAY 29, 2024 UNUSUAL DATE MEETING.

The minutes for the May 29, 2024 Unusual Date Meeting were received, reviewed and filed (Item 9).

AYES: Carline, Dahl, Arnold, Beverage, Nelson
NOES: None
ABSENT: None

CASH FLOW ANALYSIS AND TREASURER’S REPORTS

Check Registers for May 2024 (Item 10)
Fund 707 Balance Report for May 2024 (Item 11)
Financial Reports through May 2024 for Placentia Library District Accounts on Deposit with the Orange County Treasurer and Placentia Library District General Ledger: Summary of Cash and Investments (Item 12)
Balance Sheets for May 2024 (Item 13)
Acquisitions Report for May 2024 (Item 14)
Entrepreneurial Activities Report for May 2024 (Item 15)
Library Impact Fee Report for May 2024 (Item 16)

GENERAL CONSENT REPORTS

Personnel Report for May 2024 (Item 17)
Review of Shared Maintenance Costs with the City of Placentia (Item 18)
Administration Report for May 2024 (Item 19)
Circulation Report for May 2024 (Item 20)

STAFF REPORTS

Children’s Services Report May 2024 (Item 21)
Adult Services Report for May 2024 (Item 22)
Placentia Library Website Technology Report for May 2024 (Item 23)
Customer Service Report (Items 24)

REVIEW AND APPROVE WORK INTERNSHIP AGREEMENT BETWEEN GEORGE KEY SCHOOL & VENTURE ACADEMY AND THE PLACENTIA LIBRARY DISTRICT AND AUTHORIZE THE LIBRARY DIRECTOR TO SIGN THE AGREEMENT.

Assistant Library Director Baltierra reported she met the principal of George Key Elementary and Venture Academy during her participation in the Placentia Chamber’s Principal for a Day event. During this time, Assistant Library Director Baltierra and the principal explored a potential collaboration for Venture Academy’s Adult Transition special needs students. An internship has been discussed with both Venture Academy and library staff. This internship opportunity is now being presented to the Board for approval. Trustee Beverage made a motion to authorize Library Director to sign the agreement between the Placentia

Yorba Linda School District and the Placentia Library District. It was seconded by Secretary Dahl. A roll call vote was taken:

AYES: Carline, Dahl, Arnold, Beverage, Nelson
NOES: None
ABSENT: None

ROUND TABLE WOMEN'S CLUB UPDATES FROM SECRETARY DAHL.

Secretary Dahl reported the Roundtable Women's Club just had their final general meeting for the year and the first Board of Directors Meeting for the new year. They elected new officers. Kathi Baldwin is now Board President. Secretary Dahl's work on the scholarship committee is still ongoing. The Club will go dark for the summer and be back in October. Their soup workshop will begin in August. That is the only thing that will happen before they begin their meetings again in October.

LAFCO UPDATES FROM TRUSTEE BEVERAGE.

Trustee Beverage reported LAFCO has passed their budget. The end of their fiscal year will be the end of this month. She will give an update on their election results during a later meeting.

ISDOC & LEGISLATIVE UPDATES FROM TRUSTEE NELSON.

Trustee Nelson reported the sole bidder to take over Huntington Beach's public libraries withdrew its bid. He also reported initiative 1935, which limits ability of voters and state and local governments to raise revenues for government services, will not be allowed on the General Election ballot, per the Supreme Court.


AGENDA DEVELOPMENT

Trustee Nelson advised he will be absent at the next Board Meeting.

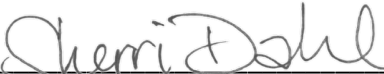
The next Board Meeting will be on July 22, 2024 at 6:30 p.m.

ADJOURNMENT

The Board of Trustees Regular Date Meeting of June 24, 2024 was adjourned at 7:01 p.m.



Gayle Carline, President
Library Board of Trustees



Sherri Dahl, Secretary
Library Board of Trustees