

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 21, 1995**

- CALL TO ORDER** The Regular Meeting of the Placentia Library District Board of Trustees was called to order on November 21, 1995 at 7:32 P.M. by President Margaret Dinsmore.
- ROLL CALL** **Members Present:** President Margaret Dinsmore; Trustees Ray Evans, Al Shkoler and Robin Masters; and Library Director Elizabeth Minter.
- Members Absent:** Secretary Sandra Stark
- Others Present:** Principal Librarian Suad Ammar; and Administrative Assistant Charlene Dumitru
- ADOPTION OF AGENDA** It was moved by Trustee Masters, seconded by Trustee Evans, to adopt the Agenda as presented.
- AYES:** Dinsmore, Evans, Shkoler, Masters
NOES: None
ABSTAIN: None
ABSENT: Stark
- MINUTES** It was moved by Trustee Shkoler, seconded by Trustee Evans to approve the Minutes of the Regular Meeting of October 17, 1995 as presented.
- AYES:** Dinsmore, Evans, Shkoler, Masters
NOES: None
ABSTAIN: None
ABSENT: Stark
- ORAL COMMUNICATIONS** No members of the public requested to address the Board at this time.
- BOARD PRESIDENT'S REPORT** President Dinsmore reported that the California Library Association Conference held on November 11 - 13 was one of the best she had ever attended with many excellent speakers and presentations. The California Association of Library Trustees and Commissioners (CALTAC) board meeting was preceded by a meeting of the Round Table of Trustees and Commissioners. Presentations were made on a variety of issues by several very well informed Trustees from many libraries.
- President Dinsmore encouraged all trustees to attend the CALTAC workshop "Libraries: Challenges for the Future" to be held on March 16, 1996 at Corona Public Library. Dr. Kevin Starr, State Librarian, will be keynote speaker.

**FRIENDS OF THE
LIBRARY REPORT**

Library Director Minter referred to the Friends of the Library report in the Board agenda packet. She reported that the Library, Friends of the Library, and Placentia-Yorba Linda School District have joined together in nominating Library Volunteer and Friends President Pat Irot as Placentia Citizen of the Year.

**FOUNDATION
REPORT**

The Foundation Report was not available as Foundation President Stark was absent. The report will be calendared for the December Board Meeting.

CLAIMS

It was moved by Trustee Masters, seconded by Trustee Shkoler to approve Agenda Items 8 through 10: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$4,457.31; and Current Claims and Payroll in the amount of \$68,346.53.

AYES: Dinsmore, Evans, Shkoler, Masters
NOES: None
ABSTAIN: None
ABSENT: Stark

FINANCIAL REPORT

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 11 through 17: Financial Reports for October, 1995; County of Orange Investment Pool Portfolio Summary for October, 1995; Office General Ledger & Check Registers for October, 1995; Acquisitions Report for October, 1995; Overdue Collection Report for October, 1995; Debit Card System Reimbursement Report for October, 1995; and Gifts Report for October, 1995.

AYES: Dinsmore, Evans, Shkoler, Masters
NOES: None
ABSTAIN: None
ABSENT: Stark

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Shkoler, seconded by Trustee Masters to receive Agenda Items 18 through 24: Building Maintenance Report for October, 1995 (Receive & File); Personnel Report for October, 1995 (Receive, File, and Ratify Appointments); Volunteer Report for October, 1995 (Receive & File); Circulation Report for October, 1995 (Receive & File); Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File); Program Budget Request for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1995-1996 as submitted to the State Library of California based upon the allocation approved by the California Library Services Board (Receive & File); and Quarterly Report the State Library of California for the California Literacy Campaign Matching Funds Grant for Fiscal Year 1995-1996 (Receive & File).

AYES: Dinsmore, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark

**ORANGE COUNTY
BANKRUPTCY
SETTLEMENT
AGREEMENT**

Library Director Minter discussed the status of the Orange County Bankruptcy and the proposed settlement agreement. No Board action was taken.

**TRAVEL
AUTHORIZATIONS**

It was moved by Trustee Shkoler, seconded by Trustee Evans to approve travel expense not to exceed \$595.00 from the General Fund for Library Director Minter to attend the International Conference on Fund Raising in Los Angeles, March 17-20, 1996; and to approve travel expense not to exceed \$786.00 from the 321 Department of Education Grant, for Literacy Coordinator Katie Matas to attend the Technology, Reading and Learning Difficulties Conference in San Francisco, January 19 - 20, 1996.

AYES: Dinsmore, Evans, Masters, Shkoler,
NOES: None
ABSTAIN: None
ABSENT: Stark

STAFF REPORTS

It was moved by Trustee Shkoler, seconded by Trustee Evans to receive and file Agenda Items 27 through 32: Program Report for Month of October, 1995; Children's Services Report for Month of October, 1995; Publicity Materials produced for the Month of October, 1995; Placentia Library Literacy Services Report for Month of October, 1995; Families for Literacy Project Report for the Month of October, 1995; and Placentia Pride Committee Report for Month of October, 1995.

AYES: Dinsmore, Evans, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Stark

The Regular Meeting of the Board of Trustees of the Placentia Library adjourned at 8:15 P.M.

Margaret V. Dinsmore, President