



AGENDA

PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES

WORK SESSION

Monday, March 18, 2013

7:30 p.m.

History Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

- 📖 Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
- 📖 Provide literacy outreach and services to the community.
- 📖 Provide a special collection to document and preserve Placentia's History and Authors.
- 📖 Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
- 📖 Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 203.*

CALL TO ORDER

1. Call to Order Library Board President
2. Roll Call Administrative Assistant

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director
Recommendation: Adopt by Motion

4. Oral Communications

At this time, in accordance with California Government Code Section 54954.3, members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board.

In accordance with Library Board Policy adopted on April 13, 1992, presentations by the public are limited to 5 minutes per person.

In accordance with California Government Code Section 54954.3, members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board.

Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized by Government Code Section 54954.2(b).

BUDGET WORK SESSION

5. Library Board of Trustees and Library Staff to discuss the 2013-2015 Budget.

Presentation: Library Director
Recommendation: Action to be determined by the Library Board of Trustees.

ADJOURNMENT

6. Agenda Preparation for the April Regular Meeting which will be held on Monday, April 15, 2013.

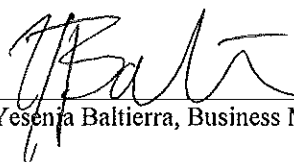
7. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

8. Adjourn

*****CERTIFICATION OF POSTING*****

I, Yesenia Baltierra, Business Manager of Placentia Library District, hereby certify that the Agenda for the March 18, 2013 Work Session of the Library Board of Trustees of the Placentia Library District was posted on March 12, 2013.



Yesenia Baltierra, Business Manager

TREASURER'S REPORTS (Items 13 – 16)

13. Financial Reports for February 2013 for Placentia Library District Accounts on Deposit with the Orange County Treasurer. (Receive & File)
14. Balance Sheet for February 2013. (Receive & File)
15. Acquisitions Report for February 2013. (Receive & File)
16. Entrepreneurial Activities Report for February 2013. (Receive & File)

GENERAL CONSENT REPORTS (Items 17 – 19)

17. Personnel Report for February 2013. (Receive, File, and Ratify Appointments)
18. Circulation Report for February 2013. (Receive & File)
19. Review of Shared Maintenance Costs with the City of Placentia under the JPA. (Receive & File)

STAFF REPORTS (Items 20 – 23)

20. Library Director's Report for February 2013.
21. Children's Services Report for February 2013.
22. Adult Services Report for February 2013.
23. Placentia Library Web Site & Technology Report for February 2013.

PRESENTATION

24. Presentation to Trustee Escobosa for her service with the Placentia Library District
Presentation: Library Board of Trustees President

OLD BUSINESS

25. Report on Actions taken at the Library Board of Trustees Closed Session March 11, 2013 Meeting
Presentation: Library Board of Trustees President

NEW BUSINESS

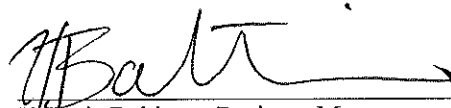
26. Review Placentia Library Policy 2300 Series – Job Descriptions
Presentation: Library Director
Recommendation: Authorize amendments as presented inclusive of feedback received from the Library Board of Trustees.

ADJOURNMENT

27. Agenda Preparation for the April Regular Date Meeting which will be held on Monday, April 15, 2013 unless re-scheduled by the Library Board of Trustees.
28. Review of Action Items.
No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.
29. Adjourn

*****CERTIFICATION OF POSTING*****

I, Yesenia Baltierra, Business Manager of the Placentia Library District, hereby certify that the Agenda for the March 18, 2013 Regular Meeting of the Library Board of Trustees of the Placentia Library District was posted on March 12, 2013.



Yesenia Baltierra, Business Manager