

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
JULY 18,1994**

**CALL TO ORDER**

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on July 18, 1994 at 7:32 P.M. by President Margaret Dinsmore.

**ROLL CALL**

**Members Present:** President Margaret Dinsmore; Trustees Ray Evans, Al Shkoler, and Fred West; and Library Director Elizabeth Minter.

**Members Absent:** Secretary Sandra Stark

**Others Present:** Administrative Assistant Charlene Dumitru; Principal Librarian Suad Ammar; City of Placentia Public Works Director Chris Becker, representative of Dan L. Rowland and Associates, AIA, Inc. Architecture and Planning Alan Hibbs; and Placentia resident Robin Masters.

**ADOPTION OF  
AGENDA**

It was moved by Trustee Evans, seconded by Trustee Shkoler to adopt the Agenda as presented.

AYES:	Dinsmore, Evans, Shkoler, West
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

**MINUTES**

It was requested that a spelling error in the Minutes be corrected.

It was moved by Trustee West, seconded by Trustee Evans that the Minutes of the Regular Meeting of the Board of Trustees of June 20, 1994, be approved as corrected.

AYES:	Dinsmore, Evans, Shkoler, West
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

**ORAL  
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**BOARD  
PRESIDENT'S  
REPORT**

President Dinsmore reported that the Volunteer Center in Santa Ana will be hosting a workshop for board members on Thursday, August 11, 1994. She felt this was an excellent opportunity for all board members and encouraged attendance.

President Dinsmore reported that she and Trustee Shkoler attended the Literacy Picnic held on July 16, 1994 at Tri-City Park in Placentia. Participation was light, but those who attended enjoyed the activity.

President Dinsmore said she will be attending the Southern California Library Literacy Network meeting on July 19, 1994.

**LITERACY  
VOLUNTEERS OF  
AMERICA**

President Dinsmore referred to the Literacy Volunteers of America Report for the month of June as presented in the Board Packet.

**CLAIMS**

It was moved by Trustee West, seconded by Trustee Shkoler to approve Agenda Items 7 through 9: Nonstandard Claims in the amount of \$0.00; Claims forwarded by Library Director in the amount of \$8,344.94; and Current Claims and Payroll in the amount of \$55,528.99.

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**FINANCIAL  
REPORT**

It was moved by Trustee West, seconded by Trustee Evans to approve Agenda Items 10 through 14: Financial Reports for June, 1994; Office General Ledger and Check Registers for June 1994; Overdue Collection Report for June, 1994; Vending machine report for June, 1994; and Gifts Report for June, 1994.

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**GENERAL  
CONSENT  
CALENDAR**

It was moved by Trustee West, seconded by Trustee Shkoler to postpone action on Agenda Item 21, Award Carpet Maintenance Contract for Fiscal Year 1994-1995, until the August Board Meeting.

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

It was moved by Trustee West, seconded by Trustee Shkoler to receive, file and approve Agenda Items 15 through 20, 22 and 23: Building Maintenance Report for June, 1994 (Receive & File); Personnel Report for June, 1994 (Receive, File & Ratify Appointments); Volunteer Report for June, 1994 (Receive & File); Circulation Report for June, 1994 (Receive & File); Travel Authorizations (Approve); Installation of Debit Card Printer System for Public Access Electronic Information Services (Receive & File); Award of Lighting Maintenance Contract for Fiscal Year 1994-1995 (Approve and authorize signature of the contract by the Library Director); Award of Computer Maintenance Contract for Fiscal Year 1994-1995 (Approve and authorize signature of the contract by the Library Director).

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**FY1994-1995  
BUDGET**

It was moved by Trustee West, seconded by Trustee Evans to adopt the Organizational Chart for FY1994-1995 as presented in the Board Packet.

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

It was moved by Trustee Shkoler, seconded by Trustee Evans to read Resolution 94-6, A Resolution of the Board of Trustees of the Placentia Library District of Orange County to Adopt Fiscal Year 1994-1995 Budgets for the Placentia Library District, by title only.

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt Resolution 94-6. Motion was approved by roll call vote:

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**PRESENTATION OF  
THE FINAL REPORT  
ON THE STUDY OF  
ALTERNATIVES  
FOR DELIVERY OF  
PUBLIC LIBRARY  
SERVICES TO THE  
CONSTITUENTS OF  
THE PLACENTIA  
LIBRARY DISTRICT.**

It was moved by Trustee West, seconded by Trustee Evans to defer action on Agenda Item 25, Presentation of the Final Report on the Study of Alternatives for Delivery of Public Library Services to the Constituents of the Placentia Library District, until the August Board Meeting.

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**REVIEW OF PLANS  
FOR THE LSCA  
TITLE II  
HANDICAPPED  
REMODELING  
PROJECT**

It was moved by Trustee Shkoler, seconded by Trustee West to accept with appreciation the City Manager's offer to provide at no cost to the District, assistance with project management, the bidding process, and plan review.

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

**CLOSED SESSION**

It was moved by Trustee West, seconded by Trustee Shkoler that pursuant to California Government Code Section 54957, the Board of Trustees go into Closed Session to discuss a personnel matter.

AYES: Dinsmore, Evans, Shkoler, West  
NOES: None  
ABSTAIN: None  
ABSENT: Stark

The Board went into Closed Session at 8:36 P.m.

The Board reconvened in Open Session at 8:44 P.M.

**STAFF REPORTS**

It was moved by Trustee West, seconded by Trustee Evans to receive and file Agenda Items 28 through 34: Program Report for the Month of June, 1994; Children's Services Report for the Month of June, 1994; Acquisitions Report for June, 1994; Publicity Materials produced for the Month of June 1994; Placentia Library Literacy Services Report for the Month of June, 1994; Families for Literacy Project Report for the Month of June, 1994; and Placentia Pride Committee Report for the Month of June, 1994.

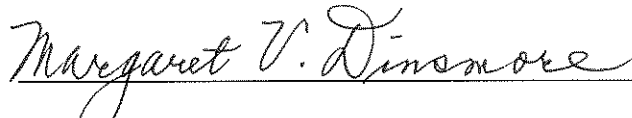
AYES:	Dinsmore, Evans, Shkoler, West
NOES:	None
ABSTAIN:	None
ABSENT:	Stark

**AGENDA  
PREPARATION FOR  
THE AUGUST 15,  
1994 REGULAR  
MEETING**

1. Presentation of the Final Report on the Study of Alternatives for Delivery of Public Library Services to the Constituents of the Placentia Library District.
2. Award Carpet Maintenance Contract for Fiscal Year 1994-1995.

**ADJOURNMENT**

The Regular Meeting of the Board of Trustees of the Placentia Library District adjourned at 8:50 P.M.



Margaret V. Dinsmore, President