

MINUTES
PLACENTIA LIBRARY DISTRICT
WORK SESSION OF THE BOARD OF TRUSTEES
MARCH 18, 2013

CALL TO ORDER President Shkoler called the Work Session Meeting of the Placentia Library District (PLD) Board of Trustees to order on March 18, 2013 at 7:30PM.

ROLL CALL **Members Present:** President Al Shkoler, Secretary Gayle Carline, Trustee Betty Escobosa, Trustee Elizabeth Minter, Trustee Richard DeVecchio

Members Absent: None

Others Present: Library Staff: Library Director Jeanette Contreras, Business Manager Yesenia Baltierra, Administrative Assistant Thy Hoang

ADOPTION OF AGENDA It was moved by Secretary Carline and seconded by Trustee DeVecchio to adopt the agenda as presented:

AYES: Shkoler, Carline, Escobosa, Minter, DeVecchio
NOES: None
ABSTAIN: None
ABSENT: None

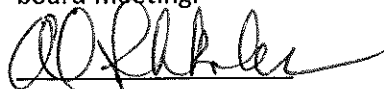
ORAL COMMUNICATION There was no oral communication made at this time. (Item 4)

PROPOSED BUDGET FOR FY 13-14 AND FY 14-15 Library Director Contreras presented the proposed revenue for Fiscal Years 2013-2015. For both FY 13-14 and FY 14-15, she estimated an increase in property tax, local revenue, and total salaries and employee benefits. Total supplies and services revenue in FY 13-14 is estimated to decrease due to primarily the cut in plumbing expense whereas in FY 14-15, it is estimated to increase due to the maintenance of IT services, broadband upgrade, and from election expenses. There are no changes in library hours for FY 13-14 but in FY 14-15, library is proposed to open Monday-Thursday from 9am-8pm, Friday and Saturday from 9am-5pm, and Sunday 1pm-5pm. Library Director Contreras also presented a salaries and wages chart strictly based on position title. Trustee Minter requested an organizational chart with number of employees to be presented at the next meeting, especially focusing on formal wage in salary for non-exempt positions. Trustee Minter questioned the expenditures on Transportation/Travel for library staff for FY 13-14 because of the Public Library, American Library, and California Library Association conferences and asked to consider increasing the expenditures. Library Director Contreras stated she would like the proposed budget to be presented at a public hearing by May and approved by June. Trustee Minter also requested information on SDRMA maximum discount to be presented at the next meeting.

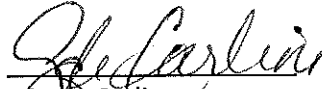
ADJOURNMENT The Work Session of the Board of Trustees of the Placentia Library District on March 18, 2013 adjourned at 8:12 P.M.

NEXT MEETING

The next work meeting will be on April 22, 2013 at 5:30PM before the regular board meeting.



Al Shkoler
President
Library Board of Trustees



Gayle Cakline
Secretary
Library Board of Trustees