

**MINUTES  
PLACENTIA LIBRARY DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
August 20, 1996**

**CALL TO ORDER**

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on August 20, 1996 at 7:40 P.M. by President Peggy Dinsmore.

**ROLL CALL**

**Members Present:** President Peggy Dinsmore; Secretary Sandra Stark; Trustees Ray Evans, and Al Shkoler; and Library Director Elizabeth Minter.

**Members Absent:** Trustee Robin Masters.

**Others Present:** Administrative Assistant Charlene Dumitru.

**ADOPTION OF  
AGENDA**

It was moved by Trustee Shkoler, seconded by Trustee Evans to adopt the Agenda as presented.

<b>AYES:</b>	Dinsmore, Stark, Evans, Shkoler
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None
<b>ABSENT:</b>	Masters

**MINUTES**

It was moved by Trustee Evans, seconded by Trustee Shkoler to approve the Minutes of the Regular Meeting of July 16, 1996 as presented.

<b>AYES:</b>	Dinsmore, Stark, Evans, Shkoler
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None
<b>ABSENT:</b>	Masters

It was moved by Trustee Evans, seconded by Trustee Shkoler to approve the Minutes of the Special Meeting of August 4, 1996 as presented.

<b>AYES:</b>	Stark, Evans, Shkoler
<b>NOES:</b>	None
<b>ABSTAIN:</b>	Dinsmore
<b>ABSENT:</b>	Masters

**ORAL  
COMMUNICATIONS**

No members of the public requested to address the Board at this time.

**BOARD  
PRESIDENT'S  
REPORT**

President Dinsmore awarded Certificates of Appreciation to Jeffrey Contompassis for arranging a donation to the Library of seven monitors and keyboards for use with the online catalog and magazine system and to the Summer Youth Volunteers for their service hours to the Summer Reading Program.

**FOUNDATION  
REPORT**

Secretary Stark reported that on July 22, 1996, Placentia Library Foundation Board Members David Hiskey, J.D., and Al Penry, C.F.P., presented a seminar on Planned Giving and including charitable organizations in Estate Planning in order to reduce tax liability.

Trustee Shkoler reported that the Foundation's Inaugural Donor Reception held on August 9, 1996 was well attended and successful. Secretary Stark commented that she had noticed a great deal of interest in the Placentia History Room.

**CLAIMS**

It was moved by Secretary Stark, seconded by Trustee Shkoler to approve Agenda Items 7 through 9: Nonstandard Claims in the amount of \$0.00; Claims forwarded by the Library Director in the amount of \$8,825.39. Current Claims and Payroll in the amount of \$69,852.92.

AYES: Dinsmore, Stark, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Masters

**FINANCIAL  
REPORTS**

It was moved by Secretary Stark, seconded by Trustee Masters to receive and file Agenda Items 10 through 15: Financial Reports for July, 1996; Office General Ledger & Check Registers for July, 1996; Acquisitions Report for July, 1996; Overdue Collection Report for July, 1996; Debit Card System Reimbursement Report for July, 1996; and Gifts Report for July, 1996.

AYES: Dinsmore, Stark, Evans, Shkoler  
NOES: None  
ABSTAIN: None  
ABSENT: Masters

**GENERAL CONSENT  
CALENDAR**

Library Director Minter reported that Agenda Item 20, Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority, had been withdrawn because the invoice had not been received.

It was moved by Trustee Shkoler, seconded by Secretary Stark to receive Agenda Items 16a-19 and 21-26: Building Maintenance Report for July, 1996 (Receive & File); Personnel Report for July, 1996 (Receive, File and Ratify Appointments); Volunteer Report for July, 1996 (Receive & File); Circulation Report for July, 1996 (Receive & File); Letter from Sherie A. Christensen, Deputy District Attorney for Orange County, oh behalf of Laurence M. Watson, Orange County District Attorney, stating that the Orange County District Attorney's Office will not serve as Placentia Library District's Legal Counsel (Receive & File); Submission of the 1996 Local Agency Biennial Notice to the Clerk of the Board of Supervisors, County of Orange, in Compliance with the requirements of the Political Reform Act and the regulations of the Fair Political Practices Commission. (Receive & File, and Approve Signature by the Library Director and Submission to the Clerk of the Board of Supervisors, County of Orange); Annual Report to the State Library of California for the Families for Literacy Grant for Fiscal Year 1995-1996 (Receive & File); Annual Report to the State Library of California for the California Literacy Campaign Matching Funds Grant for fiscal Year 1995-1996 (Receive & File); Annual Report to the California Department of Education for the Federal Adult Basic Education (321 Grant) for Fiscal Year 1995-1996 (Receive & File); and Letter from Vanessa C. Chaverri, Account Administrator, Anderson and Anderson/Benefits, notifying the District that the dental plan rates with Principal Mutual Life Insurance Company will decrease by 5.2% for the upcoming one-year renewal period, and that the vision plan rates are remaining the same. (Receive & File, and Approve Signature of the Dental Plan and Vision Plan One-Year Renewal Contracts by the Library Director).

AYES:	Dinsmore, Stark, Evans, Shkoler
NOES:	None
ABSTAIN:	None
ABSENT:	Masters

**BUDGET AND  
LEGISLATIVE  
ACTIVITIES**

Library Director encouraged the Board to call Assemblyman Ackerman's Office to request that he continue to support Assembly Bill 2797 regarding reversing some of the ERAF transfer back to the cities, counties and special districts.

**STAFF REPORTS**

It was moved by Secretary Stark, seconded by Trustee Shkoler to receive and file Agenda Items 28 through 32: Children's Services Report for Month of July, 1996; Publicity Materials produced for the Month of July, 1996; Placentia Library Literacy Services Report for Month of July, 1996; Families for Literacy Project Report for Month of July, 1996; and Safety Committee Minutes for July, 1996 AYES: Dinsmore, Stark, Evans, Shkoler

NOES: None  
ABSTAIN: None  
ABSENT: Masters

The Regular Meeting of the Board of Trustees of the Placentia Library adjourned at 8:28 P. M.

  
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Sandra M. Stark, Secretary