

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 21, 1999**

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order on April 21, 1999 at 7:30 P. M. by President Al Shkoler.

ROLL CALL

Members Present: President Al Shkoler; Trustee Margaret (Peggy) Dinsmore; Trustee Sandra Stark and Library Director Elizabeth Minter.

Members Absent: Secretary Robin Masters; Trustee Gaeten Wood; and Administrative Assistant Wendy Goodson

Others Present: Principal Librarian Suad Ammar.

ADOPTION OF AGENDA It was moved by Trustee Dinsmore, seconded by Trustee Stark to adopt the Agenda as printed.

AYES: Dinsmore, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

MINUTES March Minutes not included in board packet. Defer to May Board Meeting.

ORAL COMMUNICATIONS No members of the public requested to address the Board at this time.

PRESIDENT'S REPORT President Shkoler reported that the California State Senate sent correspondence supporting the Public Library Foundation. He also received updates from the Assembly Budget Committee on the year 2000 State Budget. Also, he reported on the Friends Annual Meeting and the Special Program on April 12, 1999.

TRUSTEE REPORTS Trustee Stark announced the Foundation Board of Directors reception will be on May 21, 1999. She also reported that the American Girl Pastimes Party ticket sales for Friday, May 7 and Saturday, May 8 (a.m.) are almost sold out.

FRIENDS REPORT No Friends representative present.

CLAIMS It was moved by Trustee Stark, seconded by Trustee Dinsmore to approve Agenda Items 8 through 11:

Nonstandard Claims in the amount of \$0.00

Claims 3719, 3720, 3721, 3722, and 3723 forwarded by the Library Director in the amount of \$9,501.13.

Current Claims of \$67,616.98, and Payroll Claims 3724 and 3725, in the amount of \$40,650.00 for a total of \$108,266.98.

FY1998-99 Cash Flow Analysis with recommendation that no funds be transferred.

AYES: Dinsmore, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

**FINANCIAL
REPORTS**

It was moved by Trustee Dinsmore, seconded by Trustee Stark to receive and file Agenda Items 12 through 17:

Financial Reports for March, 1999

Office General Ledger & Check Registers for March, 1999

Acquisitions Report for March, 1999

Overdue Collection Report for March, 1999

Debit Card System Reimbursement Report for March, 1999

Gifts Report for March, 1999

AYES: Dinsmore, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Dinsmore, seconded by Trustee Stark to receive and file Agenda Items 18 to 29:

Building Maintenance Report for March, 1999 (Receive & File)

Personnel Report for March, 1999 (Receive, File and Ratify Appointments)

Volunteer Report for March, 1999 (Receive & File)

Circulation Report for March 1999 (Receive & File)

Minutes of the Executive Committee of the Independent Special Districts of Orange County (ISDOC) of March 2, 1999.

(Receive & File)

Strategic Planning Report (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Legislative information from California Advocates, California Special Districts Association (CSDA), and the California Library Association (CLA) (Receive & File)

Minutes of the Placentia Library District Ad Hoc Committee on Increasing Library Usage (Receive & File)

Orange County Investment Pool (OCIP) Bankruptcy update from Patrick Shea, Attorney for OCIP (Receive & File)

Letter from Special District Risk Management Authority Anticipated rate decreases for Fiscal Year 1999-2000 (Receive & File)

Library of California Board actions taken at the February 24-25, Meeting (Receive & File)

Submission of Claim Form for a Library Services and Technology Act Grant from the State Library of California for \$1,000 for circulating materials for students in the adult literacy program. (Receive & File)

AYES: Dinsmore, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

**LIBRARY REVENUE
ISSUES AND
FEASIBILITY OF
LIBRARY PARCEL
TAX BALLOT ISSUE**

Library Director reported that the bankruptcy money will not be distributed until all suits are settled.

It was moved by Trustee Dinsmore, seconded by Trustee Stark to receive and file report.

AYES: Dinsmore, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

**HISTORY ROOM
UPDATE**

History Room Committee was present to report status of the History Room.

It was moved by Trustee Stark, seconded by Trustee Dinsmore to receive and file report.

AYES: Dinsmore, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

**REVIEW EMPLOYEE
DISTRICT PENSION
PLAN**

Vilma Acevedo, First American Trust Company was present to disseminate information about the District's Pension Plan for Employees.

AYES: Dinsmore, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

**ENGINEERING
STUDY OF SEISMIC
REHABILITATION
PROJECT**

Chris Becker, City of Placentia Public Works Director, reported the results of the engineering study for Placentia Library pursuant to the seismic rehabilitation project co-sponsored by the City of Placentia and Placentia Library District.

It was moved by Trustee Stark, seconded by Trustee Dinsmore to receive & file report.

AYES: Dinsmore, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

**1999 PERFORMANCE
EVALUATION
PROCESS- LIBRARY
DIRECTOR**

It was moved by Trustee Stark, seconded by Trustee Dinsmore to defer Performance Evaluation Process until May Board Meeting.

AYES: Dinsmore, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

**TRAVEL/TRAINING
AUTHORIZATION**

It was moved by Trustee Dinsmore, seconded by Trustee Stark to authorize travel for Trustee Dinsmore to attend the California Library Association Legislative Day and California Association of Library Trustees and Commissioners Board Meeting, April 26, and 27, 1999 in Sacramento and authorize President Shkoler and Library Director Minter to attend the California Special Districts Association Government Affairs Day and meeting with California Advocates Representative Mike Belote on May 16, and 17, 1999 in Sacramento.

AYES: Dinsmore, Masters, Shkoler
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

STAFF REPORTS

It was moved by Trustee Dinsmore, seconded by Trustee Stark to approve Agenda Items 36-42:

Placentia Library Web Site Development Report for March, 1999.

Program Committee Report for March, 1999

Children's Services Report for March, 1999

Publicity Materials produced in March, 1999

Placentia Library Literacy Services Report for March, 1999

Safety Committee Minutes for March, 1999

Report on Y2K Preparations for March, 1999

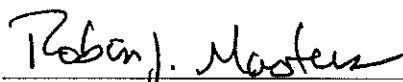
AYES: Dinsmore, Shkoler, Stark
NOES: None
ABSTAIN: None
ABSENT: Masters, Wood

**AGENDA
PREPARATION**

No action was taken on this item.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for April 21, 1999 adjourned at 8:55 P.M.



Robin J. Masters, Secretary