

MINUTES
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES
AUGUST 17, 1992

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order at 7:33 P.M. by President Peggy Dinsmore.

ROLL CALL **Members Present:** President Peggy Dinsmore; Secretary Fred West; Trustee Bob Osborn; and Library Director Elizabeth Minter.

Members Absent: Trustees Sandra Stark and Ray Evans.

Others Present: Assistant Library Director Sal Addotta, Administrative Assistant Charlene Dumitru, and Library Trustee Candidate Al Shkoler.

ADOPTION OF AGENDA It was moved by Trustee Osborn, seconded by Secretary West to adopt the agenda as presented.

AYES: Dinsmore, West, Osborn
NOES: None
ABSTAIN: None
ABSENT: Evans, Stark

MINUTES Direction was given to modify the Minutes of the July 10, 1992 meeting as follows:
Change "FY1992-92" on page 7 to read "FY 1991-92".

It was moved by Secretary West, seconded by President Dinsmore to approve the Minutes as amended.

AYES: Dinsmore, West
NOES: None
ABSTAIN: Osborn
ABSENT: Evans, Stark

ORAL COMMUNICATIONS None

**BOARD
PRESIDENT'S
REPORT**

President Dinsmore reported that a tape is available of the program on limiting trustee liability which she attended at the American Library Association Conference. She recommended that the Library purchase the tape and that all current and prospective trustees listen to it.

**LITERACY
VOLUNTEERS OF
AMERICA REPORT**

President Dinsmore reported on LVA activities and requested that as many trustees as possible attend the Literacy Volunteers of America annual meeting on September 8, 1992.

**FINANCIAL
CLAIMS**

It was moved by Secretary West, seconded by Trustee Osborn to approve Agenda Items 7 through 9: Nonstandard Claims in excess of \$300; Claims forwarded by the Library Director; and Current Claims and Payroll, as presented.

AYES: Dinsmore, West, Osborn

NOES: None

ABSTAIN: None

ABSENT: Evans, Stark

**FINANCIAL
REPORT**

It was moved by Secretary West, seconded by Trustee Osborn to approve Agenda Items 10 thorough 13: Financial Report for July, 1992; Office Ledger and Check Registers for July, 1992; Overdue Collections Report for July, 1992; and Vending Machine Report for July, 1992, as presented.

AYES: Dinsmore, West, Osborn
NOES: None
ABSTAIN: None
ABSENT: Evans, Stark

**GENERAL
CONSENT
CALENDAR**

It was moved by Secretary West, seconded by Trustee Osborn, to receive and file Agenda Items 14 through 22 of the General Consent Calendar: Volunteer Report for July, 1992; Personnel Report for July, 1992, Building Maintenance Report for July, 1992; Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority; 1991-92 Families for Literacy Program Final Report, Annual Report to the State Library of California for 1991-1992; Travel Authorizations; Report on Purchase of Replacement Security System; Report on publication of Library information in the Placentia Quarterly; Report on Election Process for Library Trustees in 1992, as presented.

AYES: Dinsmore, West, Osborn
NOES: None
ABSTAIN: None
ABSENT: Evans, Stark

FY1992-1993
BUDGET

No action was taken on this item as the impact on the Library's budget of various proposals by the State of California Legislature is still unknown.

SELECTION OF
ARCHITECT FOR
REMODELING
PROJECT

It was moved by Trustee Osborn, seconded by Secretary West to authorize the Library Director to enter into negotiations with Dan L. Rowland and Associates to assess their compliance with the Request for Proposal and Evidence of Insurance and to authorize the Library Director to sign a contract with Dan L. Rowland and Associates if negotiations are successful.

AYES: Dinsmore, West, Osborn
NOES: None
ABSTAIN: None
ABSENT: Evans, Stark

READING ROOM
POLICY

It was moved by Secretary West, seconded by Trustee Osborn to adopt the Reading Room Policy as presented.

AYES: Dinsmore, West, Osborn
NOES: None
ABSTAIN: None
ABSENT: Evans, Stark

CONFLICT OF
INTEREST

It was moved by Secretary West, seconded by Trustee Osborn to read Resolution 92-8 by title only.

AYES: Dinsmore, West, Osborn
NOES: None
ABSTAIN: None
ABSENT: Evans, Stark

It was moved by Secretary West, seconded by Trustee Osborn to adopt Resolution 92-8 as presented. Motion was approved by roll call vote.

STAFF REPORTS

It was moved by Trustee Osborn, seconded by Secretary West to receive and file staff Reports, Agenda Items 27 through 29, Program Report for the month of July; Literacy Office Activities, Gulf Arab States Project.

AYES: Dinsmore, West, Osborn
NOES: None
ABSTAIN: None
ABSENT: Evans, Stark

ADJOURNMENT

It was moved by Trustee Osborn, seconded by Secretary West to adjourn the August 17, 1992 Regular Meeting of the Board of Trustees of the Placentia Library District.

AYES: Dinsmore, West, Osborn
NOES: None
ABSTAIN: None
ABSENT: Evans, Stark

The Regular Meeting of the Placentia Library District Board of Trustees was adjourned at 9:03 P.M.



Fred D. West, Secretary