

MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 17, 2001

CALL TO ORDER The Regular Meeting of the Placentia Library District Board of Trustees was called to order on April 17, 2001 at 7:30 P.M. by President Shkoler.

ROLL CALL **Members Present:** President Al Shkoler; Secretary Geoff Braun; Trustees Peggy Dinsmore, Saundra Stark and GaetenWood; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Administrative Assistant Wendy Goodson and Public Services Manager Jim Roberts.

ADOPTION OF AGENDA It was moved by Trustee Wood, seconded by Secretary Braun to adopt the Agenda as printed.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood

NOES: None

ABSTAIN: None

ABSENT: None

MINUTES It was moved by Trustee Stark, seconded by Trustee Dinsmore to approve the Minutes of the March 21, 2001 Regular Meeting as printed.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood

NOES: None

ABSTAIN: None

ABSENT: None

ORAL COMMUNICATIONS No members of the public requested to address the Board.

PRESIDENT'S REPORT Nothing to report at this time.

TRUSTEE'S REPORT Trustee Stark reported that she attended the Placentia City Council Meeting on April 3, 2001 as the Library's representative. The Education Reform Augmentation Fund Resolution implemented by Placentia Mayor Chris Lowe was scheduled to be approved at the meeting. Unfortunately, due to other urgent city issues, the meeting lasted longer than anticipated and Trustee Stark had to leave the meeting before the resolution agenda item was addressed.

LIBRARY DIRECTOR REPORT Library Director Minter reported that Circulation Supervisor, Peggy Burkich, passed away Easter weekend. Ms. Burkich's Memorial Service is scheduled for April 21, 2001 in the library. All are invited to attend.

FRIENDS REPORT

Public Services Manager, Jim Roberts, reported that the Annual Meeting on April 2, 2001 was a great success. There were over 120 people in attendance. Special guests were Mayor Chris Lowe, Councilwoman Constance Underhill, and the Placentia Library Board of Trustees. Earlene Fowler was the featured speaker. Ms. Fowler is a local author who has written several novels. She had several quilts displayed at the program.

Also, certificates of recognition were presented to several library and literacy volunteers. The Friends Annual Meeting was telecast live on Adelphia Channels 3 and 53 in Placentia and other surrounding cities.

FOUNDATION REPORT

Foundation President Wood reported that the Foundation Board of Directors met on April 26, 2001.

CLAIMS

It was moved by Trustee Wood, seconded by Trustee Stark to approve Agenda Items 9 through 12:

Nonstandard Claims in the amount of \$0.00

Claims 4053 and 4056 forwarded by the Library Director, and 4054 and 5055 forwarded by Library Trustees for a total of \$12,105.00.

Current Claims 4059, 4060, 4061, 4062, 4063, 4064, 4065, 4066, 4067, 4068, 4069; 4070 (fund 702); for \$95,484.33; and Payroll Claims 4057 for \$24,513.00; 4058 for \$24,513.00; and 4071 for \$24,513.00 for a combined total of \$169,023.33.

FY2000-2001 Cash Flow Analysis through April 17, 2001 and recommendation that no funds be transferred at this time.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

FINANCIAL REPORTS

It was moved by Trustee Wood, seconded by Secretary Braun to receive and file Agenda Items 13 through 18:

Financial Reports for March 2001

Office General Ledger & Check Registers for March 2001

Acquisitions Report for March 2001

Overdue Collection Report for March 2001

Debit Card System Reimbursement Report for March 2001

Gifts Report for March 2001

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Dinsmore, seconded by Secretary Braun to receive and file Agenda Items 19-26:

Building Maintenance Report for March 2001. (Receive & File)

Personnel Report for March 2001 (Receive, File & Ratify Appointments)

Volunteer Report for March 2001 will be presented in April 2001.

Circulation Report for March 2001 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Status report on the Placentia History Room project with the City of Placentia (Receive & File)

Status report on the Library Roof Replacement Project (Receive & File)

Certification of Resolution and Application for a Public Entity Certificate of Consent to Self Insure (Receive & File and authorize signature by the Secretary of the Library Board)

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director Minter reported that she will attend the Assembly Local Government Committee hearing in Sacramento on April 18, 2001. She will testify representing the independent special library districts. Assemblymember Lynn Daucher is a member of this committee.

President Shkoler and Library Director Minter met with Senator Ackerman on Friday, March 23, 2001. He said that he will support the Education Reform Augmentation Fund (ERAF) reversal for library districts.

**RESOLUTION 00-5
ENERGY
CONSERVATION**

The California Special District Association (CSDA) has been asked by the Governor's Office to coordinate the development of energy plans and resolutions with California's independent special districts.

It was moved by Trustee Wood, seconded by Trustee Dinsmore to read Resolution 00-5, Energy Reduction Efforts.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

It was moved by Trustee Dinsmore, seconded by Trustee Stark to remove paragraph #6 and approve Resolution 00-5 as amended.

AYES: Dinsmore, Shkoler, Stark, Wood
NOES: Braun
ABSTAIN: None
ABSENT: None

**CALIFORNIA
ASSOCIATION OF
LIBRARY TRUSTEES
& COMMISSIONERS'
WORKSHOP IN
LIBRARY
LEADERSHIP**

President Shkoler and Trustees Dinsmore and Wood reported that they attended the California Association of Library Trustees and Commissioners' (CALTAC) Workshop in Library Leadership on April 10, 2001. Topics included increasing customer service and technology services.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LIBRARY'S
VISIBILITY IN THE
COMMUNITY**

Trustee Wood requested feedback on ways of promoting Placentia Library.

**INDEPENDENT
SPECIAL DISTRICTS
OF ORANGE
COUNTY
ALLOCATION
FORMULA**

President Shkoler reported he attended the Independent Special Districts of Orange County (ISDOC) meeting on March 29, 2001 to discuss the proposed Local Area Formation Committee (LAFCO) allocation formula.

It was moved by Trustee Stark, seconded by Trustee Wood to approve the allocation formula as recommended by Independent Special Districts of Orange County on March 2, 2001 and authorize signature of the ballot by the Library Board President.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

STAFF REPORTS

It was moved by Trustee Dinsmore, seconded by Trustee Wood to approve Agenda Items 31-36:

Program Committee Report for March 2001.

Children's Services Report for March 2001.

Placentia Library Literacy Services Report for March 2001.

Placentia Library Web Site Report for March 2001.

Publicity Materials produced for January, February, and March 200.

Safety Committee Minutes for February 2001.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

The May Meeting will be held on Tuesday, May 15, 2001.

**AGENDA
PREPARATION**

No action items at this time.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for April 17, 2001 adjourned at 8:45 P.M.



Geoff Braun, Secretary