

**MINUTES
PLACENTIA LIBRARY DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 15, 2001**

CALL TO ORDER

The Regular Meeting of the Placentia Library District Board of Trustees was called to order on May 15, 2001 at 7:30 P.M. by President Shkoler.

ROLL CALL

Members Present: President Al Shkoler; Secretary Geoff Braun; Trustees Peggy Dinsmore, Sandra Stark and Gaeten Wood; and Library Director Elizabeth Minter.

Members Absent: None

Others Present: Administrative Assistant Wendy Goodson and Public Services Manager Jim Roberts.

**ADOPTION OF
AGENDA**

It was moved by Trustee Wood, seconded by Secretary Braun to adopt the Agenda as printed.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

MINUTES

It was moved by Trustee Wood, seconded by Secretary Braun to approve the Minutes of the April 17, 2001 Regular Meeting as printed.

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**ORAL
COMMUNICATIONS**

No members of the public requested to address the Board.

**PRESIDENT'S
REPORT**

President Shkoler reported that Peggy Burkich's Memorial Service was great and thanked the staff for their time and planning for such a special event.

**TRUSTEE'S
REPORT**

Trustee Stark reported that she has received positive feedback about Frank Frizell's library tours on Fridays.

Trustee Stark will be part of the Special District Worker's Compensation Authority's next conference call meeting to discuss the hard market and insurance rates on May 16, 2001. She will report the results of the discussion at the next board meeting.

**LIBRARY
DIRECTOR
REPORT**

Library Director Minter reported that Librarian Cindy McClain is scheduled to return to part-time duties effective May 20, 2001.

FRIENDS REPORT

The Friends elected their officers for the next year.

FOUNDATION REPORT

Foundation President Wood reported that the Foundation is considering using Amies Communications to coordinate a fundraising event later in 2001.

CLAIMS

It was moved by Trustee Stark, seconded by Trustee Wood to approve Agenda Items 10 through 13

Nonstandard Claims in the amount of \$0.00

Claims 4072,4073,4074,4075,4076,4077, and 4078 forwarded by the Library Director for a total of \$21,996.22.

Current Claims 4082,4083,4084,4085,4086, and 4087; and Payroll Claims 4079 for \$24,513.00; 4080 for \$24,513.00; and 4081 for \$24,513.00 for a combined total of \$89,503.91.

FY2000-2001 Cash Flow Analysis through May 15, 2001 and authorize the Orange County Treasurer to transfer \$95,000 from Fund 707 (General Fund) to Fund 706 (Bond Redemption).

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

FINANCIAL REPORTS

It was moved by Trustee Stark, seconded by Secretary Braun to receive and file Agenda Items 14 through 19:

Financial Reports for April 2001

Office General Ledger & Check Registers for April 2001

Acquisitions Report for April 2001

Overdue Collection Report for April 2001

Debit Card System Reimbursement Report for April 2001

Gifts Report for April 2001

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**GENERAL CONSENT
CALENDAR**

It was moved by Trustee Wood, seconded by Secretary Braun to receive and file Agenda Items 19-26:

Building Maintenance Report for April 2001. (Receive & File)

Personnel Report for April 2001 (Receive, File & Ratify Appointments)

Volunteer Report for April; 2001 will be presented in April 2001.

Circulation Report for April 2001 (Receive & File)

Review of Shared Maintenance Costs with the City of Placentia under the Joint Powers Authority (Receive & File)

Status report on the Placentia History Room project with the City of Placentia (Receive & File)

Report on the Civic Center Authority Meeting for May 10, 2001. (Receive & File)

Ratification of submission of Families for Literacy Grant Proposal for Fiscal Year 2001-2002 to the State Library Of California (Receive & File)

Local Area Formation Commission (LAFCO) Proposed Budget For Fiscal Year 2001-2002 with recommendation from the Library Director that no comments be submitted at this time. (Receive & File)

AYES: Braun, Dinsmore, Shkoler, Stark, Wood
NOES: None
ABSTAIN: None
ABSENT: None

**LEGISLATIVE
ISSUES**

Library Director Minter reported that she gave testimony on behalf of the independent special library districts at hearing in the Assembly Local Government Committee on April 18, 2001.

**LIBRARY'S
VISIBILITY IN THE
COMMUNITY**

This item deferred until the June 26, 2001 board meeting.

BUDGET REVIEW

Library Director reported two significant budget items for Fiscal Year 2001-2002. One is possible interest costs for the Civic Center Authority and the addition of Library Clerk I (full-time) position. The cost of this position will be offset by adding Saturday hours for passport processing.

**STAFF
APPRECIATION
DINNER**

It was moved by Secretary Braun, seconded by Trustee Stark to set the Staff Appreciation Dinner for July 12, 2001 at a cost not to exceed \$800 with the Friends of the Library paying 50% of the cost not to exceed \$400.00 and the other 50% to be paid by Library Board. Trustee Wood will determine the location and menu.

STAFF REPORTS

It was moved by Secretary Braun, seconded by Trustee Stark to approve Agenda Items 32-37:

Program Committee Report for April 2001.

Children's Services Report for April 2001.

Placentia Library Literacy Services Report for April 2001.

Placentia Library Web Site Report for April 2001.

Publicity Materials produced for April 2001.

Safety Committee Minutes for April 2001.

AYES:	Braun, Dinsmore, Shkoler, Stark, Wood
NOES:	None
ABSTAIN:	None
ABSENT:	None

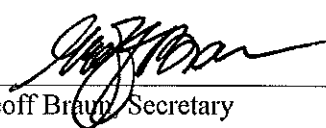
The June Meeting will be held on Tuesday, June 26, 2001.

**AGENDA
PREPARATION**

No action items at this time.

ADJOURNMENT

The Regular Meeting of the Board of Trustees of the Placentia Library District for May 15, 2001 adjourned at 8:15 P.M.



Geoff Braun Secretary