

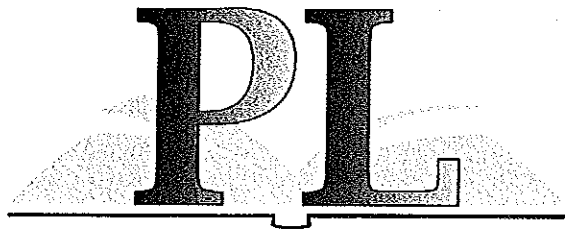


Board of Trustees

**Special Meeting
Budget Work Session**

**April 15, 2010
3:00 P.M.**

**Placentia Library
Meeting Room**



Passport to Progress

AGENDA






**SPECIAL MEETING
BUDGET WORK SESSION
PLACENTIA LIBRARY DISTRICT
BOARD OF TRUSTEES**

Thursday, April 15, 2010
3:00 P.M.
Meeting Room

*The Vision of the Placentia Library District is to
inspire exploration, open minds and bring people together.*

The Purpose of the Placentia Library District is to provide services and materials to our ever changing and diverse community.

To accomplish this goal the Library will:

-  Provide a qualified staff to acquire, organize, and maintain a collection of print and non-print materials in an easily accessible facility and assist the public with its use.
-  Provide literacy outreach and services to the community.
-  Provide a special collection to document and preserve Placentia's History and Authors.
-  Present programs and provide technology access to everyone in order to promote reading and lifelong learning.
-  Promote the Library's vision through consistent messages to the public.

AGENDA DESCRIPTIONS: *The Agenda descriptions are intended to give members of the public notice and a general summary of items of business to be transacted or discussed. The Board may take any action which it deems to be appropriate on the Agenda and is not limited in any way by the notice of the recommended action.*

REPORTS AND DOCUMENTATION: *Reports and documentation relating to Agenda items are on file in the Administrative Office and the Reference Department of Placentia Library District, and are available for public inspection. A copy of the Agenda packet will be available for use during the Board Meetings. Any person having any question concerning any Agenda item may call the Library Director at 714-528-1925, Extension 200.*

CALL TO ORDER

1. Call to Order Library Board President

2. Roll Call Recorder

3. Adoption of Agenda

This is the opportunity for Board members to delete items from the Agenda, to continue items, to re-order items, and to make additions pursuant to Government Code Section 54954.2(b).

Presentation: Library Director

Recommendation: Adopt by Motion

4. Oral Communications

Members of the public may address the Library Board of Trustees on any matter within the jurisdiction of the Board. Presentations by the public are limited to 5 minutes per person. Members of the public are also permitted to address the Library Board of Trustees on specific Agenda Items before and at the time that an Item is being considered by the Board. Action may not be taken on items not on the Agenda except in emergencies or as otherwise authorized. Reference: California Government Code Sections 54954.3, 54954.2(b).

5. Budget Work Session for Fiscal Year 2010-2011.

Presentation: Library Director

Recommendation: Action to be determined by the Library Board of Trustees.

ADJOURNMENT

7. Agenda Preparation for the April Meeting which will be held on Monday, April 19, 2010 unless re-scheduled by the Library Board of Trustees.

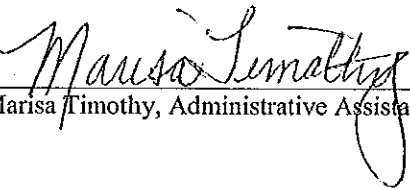
8. Review of Action Items.

No action or discussion shall be taken on any item not appearing on the posted Agenda, unless authorized by law.

9. Adjourn

*****CERTIFICATION OF POSTING*****

I, Marisa Timothy, Administrative Assistant, of Placentia Library District, hereby certify that the Agenda for the April 15, 2010 Special Meeting of the Library Board of Trustees of the Placentia Library District was posted on April 6, 2010.



Marisa Timothy, Administrative Assistant

Placentia Library District

Proposed Revenue Budget for Fund 707 for Fiscal Year 2010/11

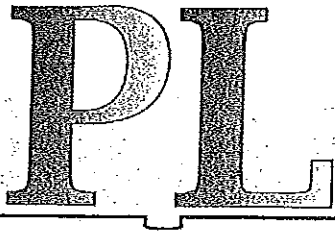
Object Code	Category	FY2007-2008 Actual	FY2008-2009 Budget	FY2009-2010 Adopted	FY2009-2010 Estimated	FY 2010-2011 Proposed
6210-00	Current Secured	1,660,403	1,706,335	1,569,828	1,603,776	1,533,691
6210-01	Public Utility	0	34,000	23,280	21,000	20,082
6210-04	Teeter Plan - Current Delinquent	0	0	0	0	0
	SUB-TOTAL CURRENT SECURED	1,660,403	1,740,335	1,593,108	1,624,776	1,553,773
6230-00	Prior Secured	0	17,500	0	0	0
	TOTAL SECURED	1,660,403	1,757,835	1,593,108	1,624,776	1,553,773
6220-00	Current Unsecured	72,410	67,000	73,640	70,714	67,624
6240-00	Prior Unsecured	2,785	750	940	0	0
	TOTAL UNSECURED	75,195	67,750	74,580	70,714	67,624
6690	HOMEOWNER	16,214	16,000	14,320	15,235	14,569
	TOTAL ESTIMATE PROVIDED BY ORANGE COUNTY AUDITOR	1,751,812	1,841,585	1,682,008	1,710,725	1,635,966
6250	SPECIAL DISTRICT AUGMENTATION	8,701	6,000	7,520	0	
6260/6540	PENALTIES/DELINQUENCIES	0	0	0	0	
6280-00	SUPPLEMENTAL - CURRENT	62,856	53,000	36,760	20,370	19,480
6300	SUPPLEMENTAL - PRIOR	0	1,200	1,104		
6610-00	INTEREST	47,412	40,000	21,800	15,600	14,918
	TOTAL CATEGORIES NOT ESTIMATED BY ORANGE COUNTY AUDITOR	118,969	100,200	67,184	35,970	34,398
	TOTAL PROPERTY TAX REVENUE	1,870,781	1,941,785	1,749,192	1,746,695	1,670,364
6970	STATE LIBRARY & STATE	89,106	90,000	20,000	19,630	18,844
7130	BANKRUPTCY RECOVERY DISTRIBUTIONS	0	0	0	0	
7615	TRANSFER FROM OTHER LIBRARY FUNDS	0	0	0	0	
7670	LOCAL REVENUE	265,960	290,000	139,388		
					30,000	30,000
					70,000	60,800
					4,000	5,000
					5,500	4,000
	Total				109,500	99,800
7680	6 MO. EXPIRED (OUTLAW) CHECKS	0	0	0	0	
TOTAL REVENUE		2,225,847	2,321,785	1,908,580	1,875,825	1,789,008

PLACENTIA LIBRARY DISTRICT

Proposed Expenditures Budget for Fund 707 for Fiscal Year 2010/2011

OBJECT CODE	DESCRIPTION	FY2007-2008 ACTUAL	FY2008-2009 ACTUAL	FY2009-2010 Adopted	FY2009-2010 YE Estimation	FY 2010-2011 PROJECTED	FY2010-2011 PROPOSED
0100	Salaries & Wages	1,235,614	913,830	1,029,376	1,004,560	1,080,094	1,019,049
0200	Retirement (Pension Contribution)	97,635	66,601	110,000	74,000	77,295	36,913
0301	Unemployment Insurance	0	5,013	5,000	7,000	6,000	19,759
0306	Health Insurance	110,653	92,468	100,900	121,000	106,622	99,895
0308-0319	Ancillary Benefits	29,494	21,625	35,000	41,000	31,608	25,204
0350	Workers Compensation - General	3,567	9,039	10,000	10,000	10,000	10,000
	TOTAL SALARIES & EMPLOYEE BENEFITS	1,476,963	1,108,576	1,290,276	1,257,560	1,311,619	1,210,820
0700	Communications	12,844	9,621	12,000	19,000	17,000	17,000
0900	Food	478	210	1,300	1,100	500	500
1000	Household Expense	15,958	12,484	9,000	6,500	8,000	8,000
1100	Insurance	14,924	14,053	13,000	13,500	14,700	14,700
1300	Maintenance of Equipment	8,207	28,870	30,000	23,000	25,000	20,000
1400	Maintenance of Building & Grounds	60,801	40,253	17,197	65,000	65,000	64,000
1600	Memberships	5,798	4,647	1,500	4,700	4,700	6,500
1700	Miscellaneous Expense	0	12,581	0	0	0	0
1800	Office Supply Expense	92,089	43,770	40,000	28,000	30,000	32,300
1803	Postage Expense	5,203	2,289	5,000	5,000	5,000	4,000
1900	Specialized Services - General Fund	208,275	126,753	134,000	135,000	133,000	151,624
1912	Investment Administrative fees for Orange County	1,094	831	2,000	1,500	1,500	2,000
2000	Legal Notices	489	165	1,000	0	1,000	1,000
2100	Rents/Leases-Equipment	1,588	1,086	1,500	1,000	1,000	1,000
2200	Semi-Annual Bond Payment, Energy Loan & Civic Center	118,732	66,410	73,500	70,000	35,000	35,000
2400	Library Materials/Program	158,658	175,629	158,307	145,000	150,000	90,064
2600	Transportation/Travel - Local Mileage	4,564	1,325	2,000	2,500	2,000	2,000
2700	Transportation/Travel - Meetings, Conferences, Training	4,564	9,511	5,000	5,500	6,500	6,500
2800	Utilities	39,969	50,635	80,000	74,000	85,000	85,000
	TOTAL SUPPLIES & SERVICES	754,234	601,122	586,304	600,300	584,900	541,188
3700	Taxes, Assessments (Sales Tax & Sewer Assessment)	6,624	5,097	7,000	7,000	7,000	7,000
4000	Equipment (Fixed Asset)	25,810	0	25,000	0	5,000	10,000
4200	Structures/Improvements (Fixed Asset)	0	20,706	0	0	0	0
5200	Contingencies/Reserves	0	0	0	10,000	20,000	20,000
	TOTAL EXPENSES	\$2,237,821	\$1,714,795	\$1,883,580	\$1,874,860	\$1,903,519	\$1,789,008
Estimated Revenue					\$1,875,825	\$1,789,008	
Revenue - Expense					\$965	\$0	

April 14, 2010



Passport to Progress

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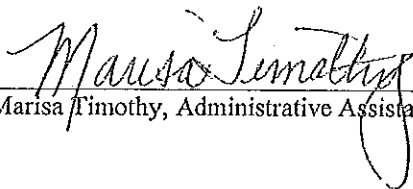
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Placentia Library District

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7670	LOCAL REVENUE	265,960	290,000	139,388		
	Fines & Fees				30,000	30,000
	Passports				70,000	60,800
	Meeting Room Fees				4,000	5,000
	DVD Rentals				5,500	4,000
	Total				109,500	99,800
7680	6 MO. EXPIRED (OUTLAW) CHECKS	0	0	0	0	
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PLACENTIA LIBRARY DISTRICT

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